



Hi, my name is **Monica Sanchez**.
I am your new **Printing Department
Manager** at
City Office Supply & Printing.

I look forward to assisting you with all
your printing needs such as **Business
Cards, Letterhead/Envelopes, Forms,
Flyers** and much more.

We offer a variety of other items as well:
**doorhangers, raffle tickets, invitations,
magnetic cards, labels and postcards.**
See our flyer for a complete list of the
services we can provide.

**CITY OFFICE
SUPPLY • PRINTING**

Call Monica
for Fresh New Ideas & Savings !
City Office Supply Printing
Ph. (713) 644- 5377
Fax (713) 847-0887
printshop@cityofficesupply.com

**Did you know...
We offer a wide variety
of printing capabilities?**



Business Cards

- In-House Flat Print
- Thermography (Raised Ink)
- Specialized Flat Print
- Full Color
- Foil
- Embossing
- Magnetic

Business Forms

- In-House 2pt - 4 pt (Carbonless)
- In-House Wrap Arounds
- Continuous
- Snap Outs
- Laser Compatible
- Software Compatible

Checks & Banking Supplies

- Checks (Manual & Software Compatible)
- Deposit Slips
- Payroll Envelopes
- Security Deposit Bags

Envelopes & Letterheads

- Flat Printing
- Thermography (Raised Ink)
- Foil Printing
- Screened Images

Tags

- Four-Color Process
- Variable Data
- Numbering
- Bar Coding
- Perforations
- Strings Wiring
- And so much more!

Promotional Supplies

- Mugs
- Key Tags
- Magnets
- Pens/Pencils
- Koozies
- Gift Certificates
- Frequent Buyer Cards
- Greeting Cards
- Door Hangers
- Raffle Tickets

Many Full Color Capabilities

- Booklets
- Fold-R-Cards
- Tel-A-Dex Cards
- Door Hangers
- Postcards
- Rackcards
- Catalog Sheets
- Brochures
- Flyers
- Greeting Cards
- Calendars
- Full Color Labels
- Personalized Memo Pads

Labels

- Custom & Express Labels
- Thermal Imaging
- Form/Label Combinations
- Variable Imaging Bar Codes & Numbering
- Foil Labels
- Integrated Labels

Business Anniversary Seals

- Heavy Duty Embossed Foil Paper
with Permanent Adhesive
- In Rolls

**CITY
OFFICE SUPPLY**

www.cityofficesupply.com

MWBE • HUB • TxCMBL Certified • Locally Owned • Est.1950

4202 TELEPHONE RD. • HOUSTON, TEXAS 77087

Ph. (713) 644-5377 • FAX (713) 847-0887

